

Water Management Policy and Procedure

General statement

It is our policy to ensure that wastewater discharges from our undertakings are properly managed and controlled, whilst at all times minimising the impact of such discharges on the natural environment. We also recognise that water is a precious resource, and that the way we use and dispose of it has implications for the environment.

To help ensure we give proper consideration to our environmental management responsibilities, and to assist in the management and control of wastewater discharges, this policy and procedure will be implemented to demonstrate how our organisation manages its responsibilities. All staff are expected to abide by this procedure and co-operate with management in the execution of this policy.

Legal position

The main legislation governing the control, management and treatment of wastewater is:

The Urban Waste Water Treatment (England and Wales) Regulations 1994

The Urban Wastewater Treatment Regulations specify the criteria and requirement for the treatment and discharge of waste water into rivers, estuaries and coastal waters. They also identify sensitive and less sensitive waters and introduced measures to ban the dumping of sludge at sea.

The Water Act 2003

The Water Act, in conjunction with the Water Industry Act, requires an application to be submitted and authorised by the relevant sewerage authority before any discharge of wastewater or trade effluent is made into the public sewerage system. The application is required to detail the composition, volume and frequency of discharges, as well as any measures that have been taken to minimise the impact of the discharge on sewerage services.

Procedures and arrangements for the management of wastewater

Further to the general statement above, we aim to reflect our commitment to managing our wastewater discharges by carefully monitoring and controlling our activities so that the risks associated with pollution and waste water discharges are proactively managed.

Accordingly, we will:

- Avoid causing pollution as far as is reasonably practicable.
- Minimise the volume of wastewater generated by our activities.

In order to achieve this, we will:

- Monitor the consumption of water within our buildings and premises.
- Introduce cost-effective water-saving devices where appropriate.
- Repair leaks were identified on the company's premises.
- Use drip trays/catch pots on plant and equipment which has the potential to leak oil, fuel or other chemicals.
- Ensure that all potential pollutants are stored safely and securely within appropriately bunded areas.
- Collect all contaminated water and other liquids from within any bund, drip tray or catch pot. This will be disposed of offsite by an appropriately licensed waste contractor and not disposed of down the drain.
- Not allow spills to simply be washed down or swept into the nearest drain. A sufficient supply of emergency spill kits and emergency drain covers will therefore be available in order to contain and clean up any spilt material.
- Not permit employees to empty any waste chemicals, oils or cleaning products down any drain, sewer, toilet, or sink.
- Provide all employees with appropriate training and instruction on the company's policy, procedures and actions that should be taken in the event of a potential pollution causing incident.

Joe Maynard
Managing Director



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