

# Waste Management Policy

## Purpose

Under the waste hierarchy, as defined by Defra, the company intends to reduce waste, reuse materials where possible and recycle materials to reduce the volume of waste that is sent to landfill.

## 2. Goals

Wherever possible the company, our employees and contractors will pursue the following goals and adhere to the specified principles in order to reduce waste:

- Purchases shall only be made once it has been determined that the product or service is necessary
- Purchasers will consider whole life costing including recyclability at the end of life
- Where possible, purchasers will ensure that the material will be refurbished for reuse at the end of its useful life, or recycled
- Disposal decisions will be made in the context of the waste hierarchy (prevention, preparing for re-use, recycling and disposal) before disposing to landfill. We will take into account the impact of the different waste management options on climate change, air quality, water quality and resource depletion, as well as the impact of transporting waste for disposal.

In all instances we will follow the waste hierarchy to identify the best waste management approach for each specific category of waste generated.

The company is committed to:

- **Prevention.** Implementing production efficiencies to prevent unnecessary waste in our manufacturing processes.
- **Reduction.** Reducing non-essential packaging and consumables throughout the business.
- **Re-use.** Endeavouring to re-use or repair an existing product and ensure that new purchases are durable, have a long service life and are easy to maintain and upgrade. We seek to extend the useful life of products and equipment before replacing them.
- **Recycle.** Establishing recycling contacts and agreements for as many waste materials as possible within the organisation as well as consider turning waste into a new substance or product.
- **Disposal.** We will endeavour to use disposal as a last resort. Any waste materials will be disposed of in a way that will not pollute water, land or air at any stage of their life cycle.

We will also consider all other factors when making decisions on waste, including social and economic impacts and technical feasibility.

### **3. Objectives**

The Company shall

- Review current waste management practices and contracts to produce a sustainable waste management programme to support the application of this policy.
- Require its employees, contractors and consultants to comply with this policy.
- Ensure that staff have access to recycling information to enable participation.
- Establish a system to monitor and report on the outcomes of this policy.

**Joe Maynard**  
Managing Director



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